

Privacy Policy for Customers

NIKITA (Acolad Group) and its affiliate companies (hereinafter "**Acolad**") may collect and process information on your company and on natural persons, such as executives, directors, agents, employees, interns and/or consultants, representing your company (herein after jointly the "**Customer**"), for the purpose of managing your company's business relationship with Acolad.

Acolad, as data controller, undertakes to process these Personal Data in accordance with applicable laws and regulations, and in particular the French Data Protection Act No. 78-17 of 6 January 1978 (hereinafter the "**Data Protection Act**"), and the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereinafter the "**GDPR**").

Where the Customer provides Personal Data relating to natural persons connected to it, the Customer shall communicate this Privacy Policy for Customers (hereinafter the "**Privacy Policy**") to the natural persons concerned.

Why does Acolad collect Personal Data and what data are concerned?

For the management of the business relationship between Acolad and its Customers

Acolad may collect the following data on the natural persons representing its Customers in order to manage the contractual relationship with such Customers:

- Name, Surname;
- Professional E-mail address;
- Company name;
- Country of origin;
- Postal address;
- Professional Telephone number.

The legal basis for the processing of these data is Acolad's legitimate interest in managing its contractual relation with its Customers.

For communication to Customers

Acolad may also use the aforementioned Personal Data for communication purposes, to send newsletters, information, and invitations to events.

The legal basis for this processing is Acolad's legitimate interest in developing its relations with its Customers.

For its accounting and invoicing

Moreover, Acolad may collect the following data in order to invoice services provided to its Customers and keep its accounts:

- Bank details;
- Surname, forename;
- E-mail address;
- Company name;
- Country of origin;

- Postal address;
- Telephone number.

The legal basis for the processing of these data is Acolad's legitimate interest in monitoring the payment of the services and complying with its legal obligations in terms of accounting.

For what duration are these Personal Data processed?

Acolad does not retain your Personal Data any longer than necessary for the purpose for which they were collected, unless Acolad is legally obliged to retain your Personal data for a longer period.

With regard more specifically to the Personal Data used for communication purposes, they can be retained up to three (3) years as from the end of the contractual relationship or the last contact with the Customer.

Who has access to these Personal Data?

The data collected are reserved for the exclusive use of Acolad, as well as its subcontractors.

Certain Acolad entities and certain subcontractors may be located outside the European Union. In these circumstances, the transfer of Personal Data is governed by data transfer contracts incorporating the European Commission's Standard Contractual Clauses.

What are the rights of the persons concerned?

In accordance with the Data Protection Act and the GDPR, the persons concerned have a right to access and rectify Personal Data, enabling them to be rectified, completed, updated or deleted when they are inaccurate, incomplete or obsolete. The persons concerned also have a right to restrict the processing of data and a right to object to the processing of data for legitimate reasons.

When the Personal Data are processed for communication purposes, the persons concerned may exercise their objection right without having to justify it with a legitimate reason.

These rights may be exercised with Acolad's DPO, either by e-mail at the address dpo@acolad.com, or by post at the following address:

Carlos Grau i Palou
Via Giuseppe Rivani 83-40138
Bologna (Italy)

The persons concerned by the processing carried out by Acolad are informed that they may, at any time, submit a complaint to the competent data protection authorities (link to : https://ec.europa.eu/justice/article-29/structure/data-protection-authorities/index_en.htm).

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